



Tamil Nadu Newsprint and Papers Limited

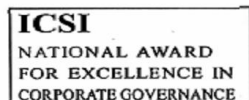
(A Government of Tamil Nadu Enterprise)
Kagithapuram - 639 136, Karur Dist. Tamil Nadu, India.

Phone : (0091) 04324 - 277001 to 277010

Fax : (0091) 04324 - 277025 Purchase : 277026

PMD : 04324 - 277027 Mktg : 277028 & 277029

HR : 04324 - 277273 Cell : 94860 41341 to 41343 Grams : NEWSPRINT



TENDER NO: 181913007421

01 Mar, 2019

M/s.

Dear Sirs,

Sub: TENDER for supply of **HYDRAZINE HYDRATE, LAB GRADE** – Reg.

Tender No: Our Tender No. **181913007421**

TNPL would like to procure **HYDRAZINE HYDRATE, LAB GRADE** against the above referred tender. In this connection please find enclosed the following:

Annexure-I	General Terms and Conditions, Process Compliance Statement & Terms and conditions for Reverse Auction Procedure.
Annexure-II	Technical-cum-Commercial Bid
Annexure – III	Price Bid Schedule (to be submitted in separate sealed cover)

The tenderers are requested to go through the General Terms and Conditions of Tender, Terms and conditions for Reverse Auction and Process Compliance Statement. The tenderers send one signed copy of the same in token of acceptance, along with the duly filled **Technical cum commercial Bid** in a separate cover.

Please write on the top of the cover in capital letters as **“TECHNICAL – CUM – COMMERCIAL BID”** addressed to **CGM (COMMERCIAL and E&I)**, TAMILNADU NEWSPRINT AND PAPERS LIMITED, Kagithapuram Post, Karur Dist, Pin:639 136, Tamil Nadu.

The Price bid (Annexure-III) should also be sent in a separate sealed tender cover superscribing Tender No and the Due date along with TECHNICAL CUM COMMERCIAL BID. Both the covers containing **PRICE BID and TECHNICAL CUM COMMERCIAL BID** are to be put in one sealed cover superscribing the Tender No and DUE DATE.

The due date for submission of TECHNICAL CUM COMMERCIAL BID and PRICE BID is **21.03.2019 at 3 PM.**

The **Technical cum Commercial Bid** will be scrutinized first and those who qualify in the **Technical cum Commercial Bids** satisfying all the tender conditions will only be considered for Price Bid stage.

Contd...2





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Qualifying factors of the tender:

Please note that the following are the qualifying factors of the Tender. Vendors who do not comply with the conditions with documentary proof (wherever required) will not be qualified in the TENDER for Price Bid stage.

1. TENDERER SHOULD BE A MANUFACTURER (REGISTRATION CERTIFICATE SHOULD BE ENCLOSED). IN CASE OF DEALER / IMPORTER, AUTHORISATION LETTER IN ORIGINAL FROM THE MANUFACTURER AND COPY OF REGISTRATON CERTIFICATE OF THE MANUFACTURER ARE TO BE SUBMITTED ALONG WITH TECHNICAL BID WITHOUT FAIL. ALSO, TENDERER SHOULD BE REGISTERED UNDER GST ACT. COPY OF GST REGISTRATION CERTIFICATE (RELEVANT STATE FROM WHERE YOU SUPPLY THE MATERIAL) SHOULD BE SUBMITTED ALONG WITH THE TECHNICAL BID WITHOUT FAIL.
2. REMITTANCE OF TENDER FEE.
3. REMITTANCE OF E M D.
4. ACCEPTANCE OF PRICE VALIDITY AS PER TENDER.
5. SUBMISSION OF TENDER WITHIN DUE DATE AND TIME.

PRICE BID STAGE:

At Price Bid stage, TNPL will follow the following methodology to finalise the tender:-

1. Price Bid will be obtained from the tenderer in a separate sealer cover along with technical cum commercial bid.
2. TNPL will fix the opening price and minimum bid decrement for the E-auction (Reverse Auction). The date and time of E-auction will be communicated to the technically qualified tenderers separately.
3. After completion of the Reverse Auction bidding, on the same day at 4.00PM, TNPL will open the Price Bids of the qualified tenderers in the presence of interested bidders.
4. The lowest offer received through E_auction or through Price bid whichever is lower only will be considered for placement of order.

Earnest Money Deposit (EMD):

An EMD amount of **Rs 50,000/-** should be submitted by **DD** drawn in favour of TAMIL NADU NEWSPRINT AND PAPERS LIMITED payable at KARUR through courier addressed to **CGM (COMMERCIAL and E&I) TAMIL NADU NEWSPRINT AND PAPERS LIMITED, Kagithapuram Post, Karur Dist, Pin: 639 136, Tamil Nadu** along with the Technical cum Commercial Bid.

Offers received without EMD are liable for rejection. TNPL will not entertain any request for adjusting the EMD from the tenderer's due/running bills or from the EMD/Security Deposit of any other tender participated by the tenderer.

The EMD of successful tenderer shall be converted into Security Deposit and the same will be returned after satisfactory completion of order. The Security Deposit shall not bear any interest.

TENDER FEE:

Tender Fee of **Rs 590/-** (Including GST) should be submitted along with Technical cum Commercial Bid by **DD** drawn in favour of TAMILNADU NEWSPRINT AND PAPERS LIMITED payable at KARUR through courier addressed to **CGM (COMMERCIAL and E&I) TAMILNADU NEWSPRINT AND PAPERS LIMITED, Kagithapuram Post, Karur Dist, Pin: 639 136, Tamil Nadu** along with the Technical cum Commercial Bid.



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NOTE: TNPL is not bound to accept the lowest quotation and TNPL may accept or reject the lowest quotation or any quotation at its sole discretion and go for re-tendering in case the lowest rate obtained in the tender is considered higher.

TNPL reserves the right to reject any or all enquiries at its own discretion without assigning any reason whatsoever and TNPL is not responsible for postal or any other delay in submission of bid on due date and in time.

Thanking you,

Yours faithfully,
for TAMIL NADU NEWSPRINT AND PAPERS LIMITED,

A G M (PURCHASE)

Encl: as above

TENDER NO: 181913007421 - ANNEXURE I – GENERAL TERMS AND CONDITIONS**01. SPECIFICATION:**HYDRAZINE HYDRATE (N₂H₄.H₂O)

SL.NO	PARAMETERS	UNIT	SPECIFICATION
01.	Concentration	Minimum %	80

Grade	:	Lab grade
Physical appearance	:	Clear, Colourless liquid
N ₂ H ₄ Content (% By WT)	:	51.2% To 51.8%
Make	:	E-Merck / Rankem / Qualigens / Finar / SD Fine

Test procedure for Hydrazine Hydrate is to be submitted along with Technical cum Commercial bid.

02. QUANTITY:

Our Six months requirement of **HYDRAZINE HYDRATE, LAB GRADE is 6100 KG.**The quantity indicated is only approximate and it may vary on either side and TNPL does not guarantee for the same.

03. QUALITY:

Quality is the essence of this tender. The supplier shall supply the material strictly as per the specification mentioned above. The material supplied will be inspected at our factory. Quantity as ascertained on receipt of material at our Site will be treated as quantity supplied wherever the package/materials are received intact. For each supply/consignment, test/quality certificate should be sent without fail. **As regards quality, our decision on acceptance or rejection will be final and binding on you.**

04. VALIDITY:

The rate quoted should be kept valid for a minimum period of 90 days from the date of opening of Price Bid. During the validity period, bidder is not permitted to make any upward revision in the rate. The order shall be kept valid for a period of **SIX MONTHS** from the date of release of purchase order. During the validity period of the order, no upward revision in price will be allowed except in case of increase in statutory levies.

05. TRANSPORTATION:

- It is the responsibility of the supplier to arrange transportation and supply the material on F.O.R. Destination basis. TNPL requires the material on F.O.R. Kagithapuram basis only.
- The material should be despatched in trucks by road on freight PAID basis. If separate work order to be issued for transportation, the same should be indicated in the Serial no.4 (b) of the Technical cum Commercial Bid along with name and address of the transporter and a consent letter from them.
- Please clearly state the terms of offer i.e. whether delivery is F.O.R Kagithapuram or F.O.R despatching station or Ex-factory.

06. TERMS OF PAYMENT:

100% payment will be made within 35 days from the date of receipt of material by RTGS scheme with applicable bank charges will be to your account.

All the payment will be made only through RTGS mode. Supplier should provide RTGS details in their letter head with duly endorsed by the banker. If payment is being received already in RTGS mode, need not furnish the same again.

07. DUTIES AND TAXES:

Taxes if applicable should be mentioned clearly and separately with the percentage

08. DELIVERY:

In the event of an order, you shall be in a position to start supplies within short notice and despatches are to be effected as per delivery schedule given by TNPL from time to time.

09. DELAY OR NON DELIVERY:

Time is the essence of the contract and completion of delivery dates agreed to are binding on the seller. In the event the seller is not able to supply as per the delivery schedules given by TNPL, Purchaser will have a right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the seller.

10. REJECTION:

TNPL requires HYDRAZINE HYDRATE strictly as per our specification given in S.No.1 above. Material not meeting our specification will be rejected outright and the rejected material is to be taken back within 7 days and replacement should be made within 7 days from the date of intimation.

11. In case of rejection and failure to replace goods, the order will be treated as incomplete and we may cancel the order and will arrange to purchase the goods from elsewhere at your risk and cost and the purchase order on you will be cancelled and action taken as per the order terms.

12. EARNEST MONEY DEPOSIT:

An EMD amount of **Rs.50,000/-** should be submitted by **DD** drawn in favour of TAMIL NADU NEWSPRINT AND PAPERS LIMITED payable at KARUR through courier addressed to **CGM (COMMERCIAL and E&I) TAMIL NADU NEWSPRINT AND PAPERS LIMITED, Kagithapuram Post, Karur Dist, Pin: 639 136, Tamil Nadu** along with the TECHNICAL CUM COMMERCIAL BID.

13. The offer should be valid for a minimum period of 90 DAYS from the date of Reverse Auction held / opening of price bid. No bidder is permitted to withdraw his offer within the validity period of the TENDER or before finalisation of the order. In case any bidder withdraws his offer within the validity period of the offer or before finalisation of the order, the EMD amount paid by him will be forfeited.

14. The EMD of the successful bidder will be converted into Security Deposit. This amount will not bear any interest and will be refunded on satisfactory completion of the order. This amount shall stand forfeited in the event of cancellation of order due to unsatisfactory performance of the seller.

15. TRANSIT RISK & INSURANCE:

Transit insurance should be arranged by the supplier at their cost.

16. WEIGHT VARIATION CLAUSE:

Weight variation upto 0.5% will be allowed to take care of Weigh Bridge to Weigh Bridge variation. However, if the weight variation exceeds 0.5%, the actual weight recorded in TNPL Weigh Bridge will be taken for accounting and payment purpose.

17. The suppliers are permitted to deal only with the Purchase Dept.

18. CANCELLATION:

In the event of unsatisfactory performance in executing the order as per the terms, the order is liable for cancellation. In the event of cancellation, the Security Deposit will be forfeited. TNPL reserves the right to exercise the Risk Purchase Option given in Clause (19) of the General Terms and conditions of the tender. Also the TNPL reserves its right to cancel the order in full or part thereof without giving any reason by giving 15days notice if the material is not required due to any reason.

19. RISK PURCHASE:

In the event of PURCHASER terminating the contract in whole or in part, they may procure on such terms and in such manner as they deem appropriate, supplies similar to those so terminated and the SELLER shall be liable to the PURCHASER for any excess cost for similar supplies. However, in case of part termination of contract by the PURCHASER, the SELLER shall continue the performance of the contract to the extent it is not terminated under provisions of this clause.

20. TNPL is not bound to accept the lowest quotation and TNPL may accept or reject the lowest quotation or any quotation at its sole discretion without assigning any reason whatsoever.**21. CORRESPONDENCE:**

All correspondence concerning the TENDER shall state the TENDER No and due date and shall be addressed to **CGM (COMMERCIAL and E&I), Tamil Nadu Newsprint and Papers Limited, Kagithapuram - 639 136, Karur District, Tamil Nadu.**

22. COVERING LAW AND JURISDICTION:

Notwithstanding any thing contained herein, is hereby agreed that only the Courts at Chennai shall have exclusive jurisdiction for the adjudication of any disputes between the parties hereto, to the specific exclusion of all other courts.

23. TNPL reserves the right to split the order on more than one vendor.

24. INFORMATION / DOCUMENTS

Tenderer should provide true and correct information / documents wherever asked for in the tender. At any point of time, if the information / supporting documents provided by the tenderer is false / fabricated, tenderer's offer shall be disqualified automatically.



TENDER NO: 181913007421

TERMS AND CONDITIONS FOR REVERSE AUCTION:

Contact Details:

Mr S.SHANMUGAKUMAR AGM (Purchase)	Phone	04324 – 277 001 (Extn:2679)	Fax	04324 – 276 368
	e-mail	shanmugakumar.s@tnpl.co.in/ purchase.rawmatl@tnpl.co.in		

Selection process of vendors:

- Bidders must submit the Process Compliance Statement duly signed, to TNPL along with Technical-cum-Commercial bid.
- Subsequently, TNPL would communicate the Opening Price, Bid decrement and date and time of Reverse Auction
- On the event date, Vendors shall submit bids from their computers through Internet on www.tnpltenders.com. As and when other bidders place the bids, they would have the opportunity to revise their bids downwards if they wish to do so.
- Lowest bidder must communicate their final bid amount by Fax or E-mail to TNPL immediately after the bid event. This may be followed by a hard copy communication of price by Post or Courier.
- TNPL's decision on the award shall be final and binding.

All other terms and conditions are as per TNPL tender.

Bidding Price Format: Bidders should quote the **Rate per MT in INDIAN RUPEE.**

Opening Price:

- Opening price is defined as the highest initial price.
- Bidders can bid lower than the Opening Price.

Currency: All the Bidders must quote in the currency as informed by TNPL.

Bid Decrement:

Bid Decrement is the minimum fixed amount by which the next bid value can be decreased.

Bid event format:

This bid event will be conducted in Standard English Price Bid Event, with Alias Name Format.

Quantity/Specifications/Terms and Conditions:

Please refer the Annexure - I for the above details.

Bidding Time & date: Will be communicated by TNPL separately.

EVENT INFORMATION

Extension Rule:

- There would be system generated Auto Extensions of 5 minutes each, if there is a bid placed by any participating supplier(s) in the last 5 minutes.
- Extension of 5 minutes would happen for any number of times, if bid(s) is/are placed in the last 5 minutes.
- Extension will cease to occur, if no bid(s) are placed in the last 5 minutes.

Illustration:

- If a bid is placed between 14:55 Hours to 15.00 hours (say 14.57), the bidding would be extended till 15.05 hours.
- If no bids are placed between 14:55 hours to 15.00 hours, the bidding will conclude at 15.00 hours.

Validity:

The bidders should keep their bids valid for a period of 90 days from the date of Closing of on-line auction. No bidder is permitted to withdraw his quoted rate within the validity period. In case of withdrawal of offer, the EMD will be forfeited and TNPL may claim additional expenses, if any incurred, from the bidder due to withdrawal of offer by him.



PROCESS COMPLIANCE STATEMENT

Bid event to be held for procurement of	_____	TNPL Tender No	181913007421
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Name of the Organization: _____

The following terms and conditions are accepted by us for participation in the above bid event.

We have accepted the auction rules on participation at the bid event. The award decision by TNPL would be final and binding on us.

- a. We will not divulge either our bids or those of other Vendors to any other external party.
- b. We agree to non-disclosure of trade information regarding the purchase, identity of TNPL, bid process, bid technology, bid documentation and bid details.
- c. Inability to bid due to telephone line glitch, Internet response issues, software or hardware hangs will not be the responsibility of TNPL.
- d. Based on the competitive quotes received, TNPL's decision will be final and binding on us.
- e. Our participation in a bid event is by invitation from TNPL.
- f. TNPL is not obliged to place the contract if the expected price of the lots or event is not met. TNPL will be at liberty to cancel the bid event and initiate a fresh one, if necessary.
- g. Bids once made cannot be withdrawn or modified under any circumstances.
- h. TNPL can decide to extend, reschedule or cancel the auction.
- i. Bids cannot be increased. Subsequent bids from the same supplier need to be lower by at least the minimum bid decrement from the lowest bid.
- j. We shall indemnify and hold TNPL, its and their successors and assigns, officers, employees and agents harmless from any direct or indirect loss or damage and or claims for personal injury or property damage caused by any contractual problems or by our negligent or fraudulent act, omission or willful misconduct or breach of any term of this Agreement.
- k. TNPL or its employees or other representatives will not be liable for damages arising out of or in connection with the use of the website hosting the auction. This is a comprehensive limitation of liability that applies to all damages of any kind, including (without limitation) compensatory, direct, indirect or consequential damages and claims of third parties.
- l. TNPL does not guarantee continuous, uninterrupted or secure access to its services, and operation of the website may be interfered with by numerous factors outside of its control.

m. Validity:

The bidders should keep their bids valid for a period of 90 days from the date of Closing of on-line auction. No bidder is permitted to withdraw his quoted rate within the validity period. In case of withdrawal of offer, the EMD will be forfeited and TNPL may claim additional expenses, if any incurred, from the bidder due to withdrawal of offer by him.

The Lowest quoted vendor in the Reverse Auction, should, immediately after the Reverse Auction, furnish the price break up details viz. Basic, freight, GST, etc.

We agree to have read, understand and agree to abide by this statement.

Organization	
Name	
Designation	
Signature & stamp /seal	
Date & Place	

TENDER NO: 181913007421 - ANNEXURE II - TECHNICAL CUM COMMERCIAL BID

NOTE:

1. Before filling up the details, please carefully read all the points. No correction or overwriting is allowed.
2. The last date for submission of TENDER is **21.03.2019 at 3 PM.**
3. No late TENDER will be entertained and TNPL will not be responsible for the postal delay or any other delay in submission of bid on due date and in time.

01.	Are you a manufacturer Tenderers should be a manufacturer (Registration certificate is to be enclosed, if you are a manufacturer). In case of dealer/Importer, authorization letter in original from the manufacturer and copy of Registration Certificate of the Manufacturer are to be submitted along with the technical bid without fail. Also, Tenderer should be registered under GST act. Copy of GST Registration Certificate (relevant State from where you supply the material) should be submitted along with technical bid without fail.	YES / NO
02. (a)	Manufacturing Unit - Location / place (In case dealer, mention your Principal's Manufacturing Unit location / Place)	
02. (b)	Daily production capacity	_____KG
02. (C.)	Quantity commitment per Month: (Quantity commitment should be minimum 50% of the tender quantity otherwise your offer will not be considered)	Minimum :_____ KG Maximum:_____KG
03.	PAYMENT THROUGH RTGS: All the payment will be made only through RTGS mode. Supplier should provide RTGS details in their letter head with duly endorsed by the banker. If payment is being received already in RTGS mode, need not furnish the same again. RTGS payment will be made within 35 days from the date of receipt of material with applicable bank charges will be extra to your account.	Please provide the following details:-: 1.Name of the Bank: 2.Branch Code : 3.Branche Name : 4.Account Number :
04. (a)	TRANSPORT ARRANGEMENT: Whether any separate work order is required for transportation. If so, please give name and address of the transporter with a consent letter from them with PAN certificate (Photo copy of PAN to be enclosed without fail).	AGREED / NOT AGREED
04. (b)	In case of separate work order for transportation, submitting the bill in duplicate with Consignee copy of Goods Consignment Notes (GCN) duly acknowledged by TNPL for receipt of material with one photo copy of the same GCN for freight charges.	YES / NO

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05.	<p>TENDER FEE: Have you paid TENDER FEE amount as per tender terms. If so, please furnish the details and copy of receipt.</p> <p>NOTE: Bidding schedule of those who fail to pay Tender Fee is liable for rejection.</p>	<p>DD NO: DATE: AMOUNT:</p>
06.	<p>EMD AMOUNT: Have you paid E M D Amount as per tender terms. If so, please furnish the details and copy of receipt.</p> <p>NOTE: Tenderers who fail to pay EMD is liable for rejection.</p>	<p>DD No: DATE : AMOUNT :</p>
07.	<p>EXPERIENCE: How long you are in the field of manufacturing HYDRAZINE HYDRATE. Please indicate the name and addresses of the factories to whom you have supplied for the past 3 years with supporting documents (Photo copy of purchase orders to be enclosed).</p>	
08.	<p>Have you supplied HYDRAZINE HYDRATE to TNPL previously. If so, furnish order particulars and quantity supplied.</p>	
09.	<p>FINANCIAL STATUS: Please give your sales turnover for the past 3 years along with supporting documents:</p>	
10.	<p>BANKER: Please furnish the name and address of your banker.</p>	
12. (a)	<p>VALIDITY OF OFFER AND RATE: Agreeable to keep the offer valid for a minimum period of 90 days from the date of reverse auction held / opening of Price Bid:</p>	<p>AGREED / NOT AGREED</p>
12. (b)	<p>Whether accepted the Validity Clause no.04. of General Terms and Conditions of this Tender. <u>Offers of those who do not agree for the above validity clause will not be qualified in the tender.</u></p>	<p>AGREED / NOT AGREED</p>
12. (c)	<p>During the validity period, no price increase will be asked except in the case of statutory levies like excise duty and sales tax.</p>	<p>AGREED / NOT AGREED</p>

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13.	Minimum time required to commence Supplies:	
14	Please furnish the following particulars with necessary supporting documents without fail. Failing to furnish the details, the offers are liable for rejection.	
	DESCRIPTION	REGISTRATION NO.
		DATE
		Copy of the Certificate attached
	GST	YES / NO
	PAN NO	YES / NO
	INCOME TAX DETAILS. PLEASE TICK (√) WHICHEVER IS APPLICABLE (NECESSARY SUPPORTING DOCUMENTS TO BE FURNISHED)	
		Copy of the Certificate attached
	IN-INDIVIDUAL	YES / NOT APPLICABLE
	HI-HINDU UNDIVIDED FAMILY	YES / NOT APPLICABLE
	PA-PARTNERSHIP FIRM	YES / NOT APPLICABLE
	PR-PRIVATE LIMITED	YES / NOT APPLICABLE
	PU-PUBLIC LIMITED	YES / NOT APPLICABLE
	AS-ASSOCIATION OF PERSON	YES / NOT APPLICABLE
	BO-BODY OF INDIVIDUALS	YES / NOT APPLICABLE
	LO-LOCAL AUTHORITY	YES / NOT APPLICABLE
	AR-ARTIFICIAL JUDICIAL PERSON	YES / NOT APPLICABLE
	GO-STATE GOVERNMENT	YES / NOT APPLICABLE
	CG-CENTRAL GOVERNMENT	YES / NOT APPLICABLE
	TYPE OF INDUSTRY PLEASE TICK (√) WHICHEVER IS APPLICABLE (NECESSARY SUPPORTING DOCUMENTS TO BE FURNISHED)	
		Copy of the Certificate attached
	MI-MICRO	YES / NOT APPLICABLE
	S-SMALL	YES / NOT APPLICABLE
	M-MEDIUM	YES / NOT APPLICABLE
	SSI-SMALL SCALE INDUSTRY	YES / NOT APPLICABLE
	L-LARGE	YES / NOT APPLICABLE
	O-OTHERS	YES / NOT APPLICABLE

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15. (a).	<p>QUALITY : Can you supply the material strictly as per the TNPL specification</p>	
15. (b).	<p>REJECTION: In case of rejection, time required for replacement</p>	
16.	<p>QUANTITY & SPLITTING OF ORDER: Whether agreeable to splitting up of order. (TNPL reserves the right to place order for the full TENDER quantity or part quantity thereof or split the order on more than one vendor or to place trial order in case of new vendors at its sole discretion).</p>	<p>YES / NO</p>
17.	<p>DECLARATION: Whether the partners or directors or proprietor as the case may be of the company are related to any of the Employees of TNPL. In case the partners or directors or proprietor of the company are related to any of the employees of TNPL, a declaration to this effect giving the details of the name of the Employee, relationship etc., should be provided separately without which the offer will not be considered.</p>	<p>YES / NO</p>

I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and agree to all the terms and conditions of TNPL TENDER No 181913007421.

DATE :	<p>(SIGNATURE WITH SEAL)</p>
ADDRESS FROM WHERE YOU RAISE INVOICE (In case of placement of order) :	
PHONE NO:	
CONTACT PERSON:	
MOBILE NO:	
FAX NO :	
E-Mail :	



TENDER NO: 181913007421 –
ANNEXURE – III - PRICE BID SCHEDULE

To:
M/s. Tamilnadu News Print and Papers Limited,
Kagithapuram – 639 136

Sub: Supply of **Hydrazine Hydrate, Lab Grade** – Reg.

I/We hereby quote our rate as under:

RATE – Rs / KG

1.	Basic Price	
2.	Freight Charges (if any)	
3.	CGST	
4	SGST	
5	IGST	
6	Landed cost	
7	Landed cost (Net of GST)	

Place:

Signature of the Tenderer with official seal

Date: